

ACEJMC EXECUTIVE DIRECTOR POSITION

The Accrediting Council on Education in Journalism and Mass Communications seeks an executive director. The position becomes open on July 1, 2018.

The executive director of ACEJMC is responsible for administering the accrediting process for schools of journalism and strategic communication at the undergraduate and professional master's level. There are currently 117 accredited programs, primarily in the United States, but also in Mexico, Chile, the UAE, Qatar and New Zealand. The rules, regulations and guidelines for accreditation are detailed in-depth on ACEJMC's website, www.acejmc.org. It is suggested that candidates spend time with the 2017-18 ACEJMC booklet under the "publications" pulldown menu on the site.

The executive director reports to the Accrediting Council and works closely with officers of the Accrediting Council and Accrediting Committee. The executive director is responsible for the accrediting process, guiding schools through preparation to seek accreditation (often doing advance visits), recruiting members for up to 30 site-team visits a year, then preparing materials for meetings of the Committee and Council, where accrediting decisions are made and policy issues are discussed. The executive director communicates to accredited programs, member organizations and the public all events, policy changes and decisions by ACEJMC. While the Council is ultimately responsible for ACEJMC's standards and principles, the executive director is responsible for assessing their effectiveness, and recommending and implementing changes, as well as advancing the Council's strategic initiatives and programs. The executive director is a constant advocate and spokesman for the Council on the purposes, values and procedures of accreditation, and must work diligently to maintain a balance of academic and media representatives on the Council and Committee. The executive director typically recruits Committee members and works with professional organizations to recruit members for the Council who are willing to invest the needed time and effort. The executive director also serves as liaison with CHEA, the body that accredits ACEJMC, and serves as a member of the ACEJMC executive committee.

The executive director is also responsible for ACEJMC finances and supervises two employees, the assistant executive director and a bookkeeper/office manager.

ACEJMC has been based for three decades at the William Allen White School at the University of Kansas. That office will remain, but in the interest of attracting the best possible candidates for this position the executive director will be allowed to establish an additional personal office if moving to Kansas is not feasible. The executive director serves on a 12-month appointment and is subject to annual review by the Council.

A search committee has been formed by ACEJMC including its current president, Peter Bhatia (editor, Detroit Free Press), past ACEJMC presidents Jerry Ceppos (Dean, LSU) and David Boardman (Dean, Temple), Accrediting Committee vice chair Marie Hardin (Dean, Penn State), Council member Jackie Jones (Morgan State), Committee members Jennifer

Sizemore (Vice President, Starbucks) and Sonya Duhe (Director, Loyola New Orleans and president of ASJMC).

Applications are invited from both academics and professionals with a passion for journalism education and a familiarity with the accrediting process. A terminal degree is welcome, but not required.

Please send letter of interest and CV to acejmcdirectorsearch@gmail.com

The committee aims to be able to announce a new executive director at the Council's spring meeting in Chicago April 27-28, 2017.